



# COUNTY OF LOS ANGELES

## FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2401

P. MICHAEL FREEMAN  
FIRE CHIEF  
FORESTER & FIRE WARDEN

January 31, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **ACCEPTANCE OF PROJECT FIRE STATION 110 – STATION ADDITION/RENOVATION PROJECT (FOURTH DISTRICT) (3-VOTES)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICE THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

- 1) Accept completion of the Fire District's construction contract with Lee's Engineering and Construction, Inc. for the Fire Station 110 – Station Addition/Renovation Project (CP No. 70955), in the final amount of \$586,545.
- 2) Instruct the Consolidated Fire Protection District (Fire District) to release the retention in the amount of \$36,302 to Lee's Engineering and Construction, Inc.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:**

The recommended action will grant Board acceptance of the project as satisfactory and complete, and allow the Fire District to release the remaining contractor retention to Lee's Engineering and Construction, Inc.

On January 18, 2005 your Board awarded a construction contract to Lee's Engineering and

#### **SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:**

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY

CALABASAS  
CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY

DIAMOND BAR  
DUARTE  
EL MONTE  
GARDENA  
GLEN DORA  
HAWAIIAN GARDENS  
HAWTHORNE

HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY  
INGLEWOOD  
IRVINDALE  
LA CANADA FLINTRIDGE  
LA HABRA

LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER  
LAWNDALE  
LOMITA  
LYNWOOD

MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT  
PICO RIVERA

POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

Construction, Inc. to expand the apparatus room and renovate the public entryway, path of travel, and restroom for ADA compliance at Fire Station 110, located at 4433 Admiralty Way in Marina Del Rey.

The project has been completed to the satisfaction of the Fire District. It is recommended that your Board accept the project and allow the Fire District to release the remaining contractor retention.

### **Implementation of Strategic Plan Goals**

This project is consistent with the County's Strategic Plan Goal of Service Excellence to better serve the constituents in the Marina Del Rey area as the expanded apparatus bay can now house a Quiller Tint fire truck for greater operational versatility. In addition, the public now has safer and expanded access to the designated public area at Fire Station 110.

### **FISCAL IMPACT/FINANCING:**

The final project costs total \$515,978 which is a savings of \$10,022 from the January 2005 Board approved project budget of \$526,000. In accordance with the Board approved Capital Projects/Refurbishments Procedures, the Fire District has been reconciling prior years' expenditures for each capital project approved by your Board. Through this reconciling effort the Fire District has recently identified prior fiscal years' expenditures for the Fire Station 110 – Station/Renovation Project that were not specified in the total project cost that your Board approved in January 2005. Fees totaling \$70,567 for environmental design, design review, and project management services were incurred early in project development due to the jurisdictional requirements of the Department of Beaches and Harbors and the Coastal Commission. The prior years' expenditures were paid in prior fiscal years by the Fire District's Accumulated Capital Outlay Fund and therefore have no budgetary impact on the current fiscal year's appropriation. The net cost of this project is \$586,545. The Project Schedule and Budget Summary are included as Enclosure A.

The Fire Station 110 – Station Addition/Renovation Project (CP No. 70955) is funded entirely by the Fire District's Accumulated Capital Outlay Fund.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

Lee's Engineering and Construction, Inc. was awarded a construction contract for improvements at Fire Station 110, which includes expansion of the apparatus room and renovation of the primary entrance, path of travel, and public restroom for ADA compliance, for a revised total project cost estimate of \$526,000.

A standard contract, in the form previously approved by County Counsel, was used. The standard Board-directed clauses that provide for contract termination, renegotiations, and hiring qualified displaced County employees were included in the contract.

The project specifications contained provisions requiring the contractor to report solicitations of improper consideration by County employees and allows the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Lee's Engineering and Construction, Inc. confirmed that it was willing to consider Greater Avenues for Independence Program participants for future employment.

As required by your Board, language was incorporated in the project specifications stating that the contractor shall notify its employees and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Lee's Engineering and Construction, Inc. was in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

#### **CONTRACTING PROCESS:**

On September 21, 2004 your Board adopted revised plans and specifications and authorized re-advertising for construction bids to complete the proposed project. Sixteen contractors requested and received plans and specifications. On October 5, 2004 a job walk was held on-site and fourteen general contractors attended. On October 26, 2004 three sealed bids were received. Upon evaluation of the bids, Lee's Engineering and Construction, Inc. was awarded the contract because it was the lowest responsive bidder meeting the criteria adopted by your Board.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS):**

The expanded apparatus room at Fire Station 110 will accommodate the new Tiller Quint apparatus, which will allow the District to better serve the Marina Del Rey area. Renovation of the primary entrance, path of travel and public restroom for ADA compliance will make the station accessible to citizens with disabilities, and thus a public facility.


**ENVIRONMENTAL DOCUMENTATION:**

This project was categorically exempt pursuant to the California Environmental Quality Act Guidelines Section 15301 (d) and (e) and Class 1 (d) and (g) of the County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

**CONCLUSION:**

Please return one adopted copy of this letter to the Fire District, and one adopted copy to the CAO (Capital Projects Division).

Respectfully submitted,

  
P. MICHAEL FREEMAN  
Fire Chief

  
DAVID E. JANSSEN  
Chief Administrative Officer

PMF:er

Enc.: A

c: County Counsel  
Auditor-Controller